

ESRA's English Tutoring Program (ETP)

ORIENTATION MEETING for NEW TUTORS



WHO ARE WE?



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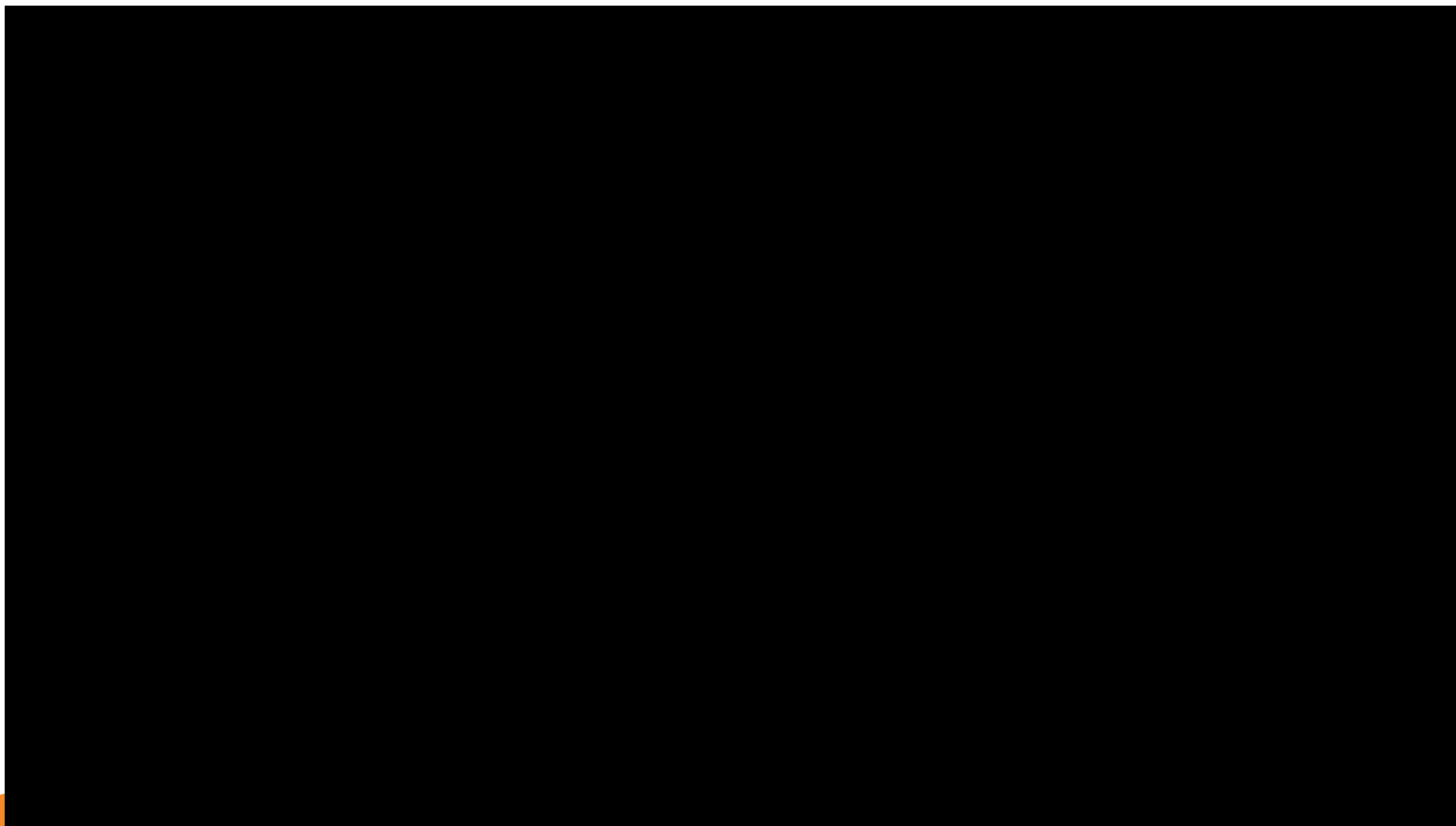
This presentation will be sent to all participants - no need to write notes!

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AGENDA

1. Introduction to ESRA
2. ESRA's English Tutoring Program – ETP
3. Partnership with Ministry of Education
4. The role of a tutor
5. Training possibilities
6. Questions and answers

INTRODUCTION



English Tutoring Program (ETP)



General Information

- History and development
- Involves the highest number of ESRA volunteers

ETP Branches

- 18 Active branches, managed by **Branch Coordinators**, including Overseas Branch

Tutors - 960 **Schools** - 150

About ETP English: [click here](#)

PARTNERSHIPS

ESRA's ETP

is acknowledged and recognized by the

Ministry of Education 

as a supplier of tutoring support to teachers.

- ❖ Teachers' Support initiative
- ❖ English Inspectors

Communication – Cooperation - Collaboration

PARTNERSHIPS abroad

Communication – Cooperation - Collaboration

UK – expanding profile

JEWISH Volunteers Network (JVN)

Many new tutors



THE ROLE OF A TUTOR

Teachers' support

Learning
English
is FUN!

- ❑ Tutors provide tutoring support to teachers, but they are **NOT** teachers
- ❑ Tutors afford students the opportunity to encounter English in a nurturing, enjoyable and non-judgmental environment
- ❑ Tutors help students believe in their own ability to access the English language successfully

**Patience, compassion and flexibility -
Three qualities necessary to get through to students**

WHAT DOES A TUTOR DO?

School based programs:

- Class work
- Reading skills
- Vocabulary
- Preparation for Oral Bagrut – COBE
- Native English speakers
- Homebound students

After school Chat Programs:

Chat Away – *taking English out of the classroom*

Program Coordinator: **Helen Osimó**

972(0)54-9980036 | etp-haifa@esra.org.il

Teacher Chat – *improving oral proficiency skills*

Program Coordinator: **Ros Jacobs**


972(0)54-4932260 | etp-5towns@esra.org.il

STUDENTS

The students we work with

- **All levels:**
elementary, middle, high
- **All sectors:**
secular, religious, Arab

The students we do NOT work with

- Weaker students requiring professional help
 - Students with learning/developmental disabilities
 - Hyperactive students
 - Students with behavioral problems
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LOGISTICS

Where and when do I meet my student?

Face to face tutoring

At school

- during English lesson
- in a dedicated area
- during school hours
- Sunday-Friday

Distance tutoring

Via Zoom

- at school - during the English lesson
- at home – at a time decided on between tutor-student

VOLUNTEER INFORMATION



Logistics Responsibilities Commitments

How much time will I need to volunteer?

Up to 2 hours, 1-2 times a week

Will I meet with my student/s individually or in a group?

Preferably 1:1, or small groups of 2-3 students.

How many students will I be working with, in total?

1-4 students, depending whether Zoom / face-to-face


How often do I meet my student/s?

Usually x1 a week, 30—40 minutes, depending on the concentration level of your student

How much Hebrew do I need?

Do I have to be a qualified teacher?

ETHICS AND CONDUCT

- As an ETP tutor, you represent ESRA - follow the guidelines you receive.
 - Tutors work alongside class teachers as a teacher's support.
 - Teachers know best what their students need.
Don't criticize or suggest alternative methods of instruction.
- 

ETHICS AND CONDUCT

Special Requirements:

➤ **COVID regulations**

➤ **Certificate of Absence of Sexual Offences (ASO)**


ISRAEL – a requirement for male tutors

UK – requirement for male and female tutors - Disclosure and Barring Service (DBS)



ETHICS AND CONDUCT

Tutoring sessions take place within a well-defined framework:

- ❑ **In school** - face-to-face, during the English lesson
 - ❑ **Online (Zoom)** - during school hours, or after school, coordinated with the teacher and parents
 - ❑ Meetings should **NOT** take place outside of this well-defined framework - out of school hours, no invitations to meet outside of school premises or school framework.
This is a voluntary commitment not to be turned into a paid opportunity.
 - ❑ Photographs / recordings of sessions - ensure written parental permission
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ETHICS AND CONDUCT

Cultural differences

may account for perceived inappropriate behavior
from students and even teachers.


Be open minded!

Be curious!




ETHICS AND CONDUCT

Sensitivity to **students'** needs

- ❑ Families come in all sorts of shapes and sizes - be sensitive and selective when talking to students about their families.
 - ❑ Notify teacher/BC of untoward behavior, conversation content, unreliability
 - ❑ Select appropriate topics for discussion – no politics, religion, sex....
 - ❑ Appropriate dress, appearance on screen
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ETHICS AND CONDUCT

Sensitivity to **teachers'** needs

- ❑ Feedback on sessions, where relevant, is important and necessary - but don't overwhelm the teacher
 - ❑ Be selective and sensitive when discussing methods of instruction.
 - ❑ English is not always the mother tongue of English teachers
Be sensitive to their level of English – they might feel insecure, unwilling or embarrassed to communicate in English with you.
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COMMUNICATION

Maintain ongoing communication

- ❖ With the teacher
 - ❖ With the student
 - ❖ With my BC
 - ❖ With other tutors
- ❖ Exchange contact details
 - ❖ WhatsApp groups
 - ❖ Periodic Zoom feedback meetings
 - ❖ Check before each session, that the session will take place

- ❖ **Materials**
 - ❖ **Resources**
 - ❖ **Training opportunities**
 - ❖ **Ongoing support and supervision**
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MATERIALS & RESOURCES

Where will I get resources for tutoring?

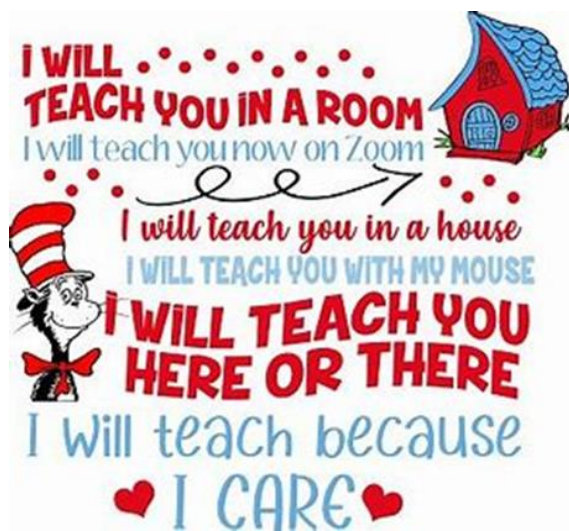
Provided by schools

- ❖ Worksheets provided by teacher
- ❖ Access to online course books

Supplementary resources

- ❖ Online material and resources available on ESRA's website:
[ESRA - ETP- Tutors](#)
PASSWORD: ESRAETP

TRAINING OPPORTUNITIES



- **Orientation** – ESRA, ETP, being a tutor
- **Basic Zoom** – *Leslie Rose (tutorial only)*
help tutors feel comfortable with Zoom
- **Advanced Zoom** – *Bebe Jacobs*
help tutors acquire the skills necessary for using Zoom tools for tutoring
- **Conversation Strategies** – *Helen Osimo*
strategies to encourage development of English-speaking skills
- **COBE** – *Lola Katz, Ros Jacobs*
preparing for the Computerised Oral Bagrut Exam

ONGOING SUPPORT



Support and supervision for tutors

Zoom Support Desk

Using Zoom tools for tutoring

Bebe Jacobs

058 788 0856 | etp-online@esra.org.il

COBE Consultants

Lola Katz

052 265 3847 | lolak@esra.org.il

Ros Jacobs

054 493 2260 | etp-5towns@esra.org.il

Conversation Strategies

Helen Osimo

054 998 0036 | etp-Haifa@esra.org.il

Thank you for participating!

Welcome aboard

ESRA's English Tutoring Program (ETP)

We wish you an enjoyable and satisfying tutoring experience

This is a win-win program



